**Syllabus of summer practice for second year pharmacy students**

Duration of practice: 4 weeks, 8 hours per day, from which 2 hours may be spent preparing.

Second year students are required to gain proficiency in the following areas during their practice at a public pharmacy, and subsequently acquire knowledge about the conditions pertaining to personnel, equipment, supplies, operation, and workflow of a public pharmacy.

**Requirements for the student:**

Accept and sign the non-disclosure agreement.

Any absence from practice must be authentically justified based on the rules of the place of training. All absences must be made up.

He/she is expected to follow the directions of the pharmacist in charge of the training.

**Skills expected from the student after the completion of practice:**

* practical application of theoretical knowledge obtained during his / her studies
* he / she is expected to know the premises and the assets of the public pharmacy and be able to obtain information from manuals and scientific journals used during his / her work
* he / she is expected to learn about the working activities of a public pharmacy
* he / she is required to have an appropriate work relationship with the co-workers in the pharmacy

**Student tasks during the practice:**

Under the supervision of the pharmacist in charge of the training he / she **will participate in** the following activities:

**1. Conditions pertaining to the personnel, equipment and supplies of the pharmacy:**

* he / she is required to know the activities expected form the co-workers and the rules and regulations pertaining to them
* he / she is expected to know the rules of procedures
* he / she is expected to know the work protocol of the pharmacy
* he / she is required to be aware of rules and regulations pertaining to premises, equipment, supplies and assets
* he / she is expected to read pharmaceutical manuals and journals
* he / she is required to handle computer programs used in the pharmacy
* he / she is expected to become acquainted with authorities supervising work in pharmacies and representative bodies

2. Preparing medicine:

Acquiring knowledge about simple pharmaceutical technologies (measurement, mixing powders, dilution, calculating solution concentration and doses, and other simple calculations performed in pharmaceutical practice)

Learning magistral medicine preparation and its tools

Preparation of liquid medication under supervision, appropriate packaging, knowledge of the usage

**Evaluation:**

Keeping an electronic notebook: description of **1 syllabus-related practical issue** in half / one page **every two weeks**

The pharmacist in charge of the training checks the work and description every second week and evaluates it using a five-point system. He /She sends the electronic notebook to the Dean’s Office according to the rules of the place of training.

At the end of the practice the pharmacist in charge of the training evaluates the student’s overall practical work on an assessment sheet in a written form and grades the student based on a three-point system. He / she will send it to the Dean’s Office in a printed and signed form according to the rules of the training place.

**Student evaluation:**

After the practice the student fills in a questionnaire pertaining to the training place and the pharmacist in charge of the training according to the rules of the training place.